



... by Dr. Edward de Bono

Six Thinking Hats™

Imagine it. Your team can learn the skills and techniques they need for quality thinking

Fast. Smart. Effective.

Program Facilitated by **HK Loi**, INOCREST

SIX THINKING HATS® for ENHANCING QUALITY THINKING

(SBL-KHAS claimable)

COURSE RATIONALE

The Six Thinking Hats® is a powerful thinking technique.

Dr. de Bono has taken the complex process of thinking and provided a simple template in the Six Hats® to enhance individual and group thinking skills. His research has identified that there are six types of thinking that we do and he has devised the hats to represent the different thinking that we do. This allows individuals to organize their thinking and move towards more effective thinking. This effectiveness is represented in quicker and more effective planning, problem solving, team working, seeking new improvements, meetings, decisions and even day to day communications. The Six Hats® technique also aids in removing conflict when groups have to discuss options and ensures that all possible alternatives are considered. It starts the journey to creativity and innovation by providing a template to enhance thinking skills. In summary, it helps to increase the quality, productivity and creativity through enhancing individual and group thinking skills.

(LIMITED to 25 pax per group)

Official Certificate of The Six Thinking Hats is provided

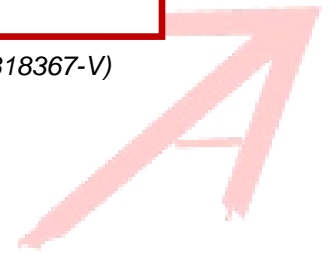
CALL US TO REGISTER TODAY!

Edu Action Development Services (001818367-V)

Suite 67 Jalan BK 3/6 Bandar Kinrara, Puchong, Selangor, Malaysia

Tel/ Fax: 03 – 8076 2781

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The Six Thinking Hats® is used in many well-known organizations and corporations worldwide, including the United Nations; NTT (Japan); Du Pont, Prudential Insurance (Canada, United States, Singapore), IBM and Nestle.

Six Thinking Hats® Training Course Objectives and Outcomes

Six Thinking Hats® training participants will show evidence of the following:

A marked tendency to *identify themselves as thinkers and confidence that they have the ability to cope with and improve their environment.*

Competencies enabling them **to solve problems** including the ability to:

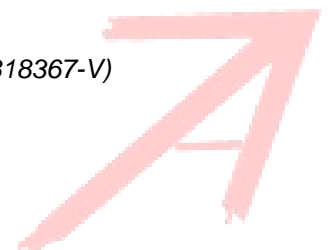
- ↗ identify a problem
- ↗ propose alternative solutions
- ↗ predict the consequences of each alternative
- ↗ assess the usefulness of each set of consequences
- ↗ select the best alternative
- ↗ implement it
- ↗ evaluate it

Competencies enabling them **to identify and pursue opportunities** including the ability to:

- ↗ develop a habit of perceiving events and situations as opportunities
- ↗ identify the benefits/desired outcomes of pursuing each opportunity
- ↗ identify the risks/dangers of pursuing each opportunity
- ↗ design ways to minimize risks and dangers
- ↗ select opportunities based on weighing the benefits against remaining risks
- ↗ design plans for pursuing a selected opportunity
- ↗ assess and reevaluate plans in progress

Competencies enabling them **to think cooperatively** including the ability to:

- ↗ understand and take on the facilitator role in group meetings
- ↗ identify and articulate other people's points of view
- ↗ devise an agenda and demonstrate the necessary discipline to follow it and provide for equal participation among group members.



COURSE PROGRAMME

Day 1,

09.00 am	Course Introduction Mind, Creativity and Patterns How we currently think and make decisions
11.00 am	Quality Thinking for Quality Decisions and action Parallel Thinking for team work Six Thinking Hats® - An Overview
01.00 pm	Lunch
02.00 pm	The Six Thinking Hats® - In depth Explanation Sequencing of Hats
05.00 pm	Course Adjourns

Day 2,

09.00 am	Recap Creativity – The Green Hat
11.00 am	Workplace Application of the 6 Hats®
01.00 pm	Lunch
02.00 pm	Application of 6 Hats® for Team Decision Making Course Evaluation
05.00 pm	Course Ends



White Hat

White Hat focuses on data, facts, information known or needed.



Black Hat

Black Hat focuses on difficulties, potential problems. Why something may not work.



Red Hat

Red Hat focuses on feelings, hunches, gut instinct, and intuition.



Green Hat

Green Hat focuses on creativity: possibilities, alternatives, solutions, new ideas.



Yellow Hat

Yellow Hat focuses on values and benefits. Why something may work.



Blue Hat

Blue Hat focuses on managing the thinking process, what to focus, next steps & action plans.

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WHO SHOULD ATTEND

All leaders and executives who are involved in communication, team work, decision making, problem solving and creative thinking in the workplace

METHODOLOGY

The facilitator will deliver the training in an experiential ways – with the intention to accelerate the learning and assuring training effectiveness. Professionals like any other human – learn best when they are having purposeful fun. Participants will be exposed to, role-plays, impromptu simulations, case studies and visual presentations to create a conducive learning process and address the needs of every participant.



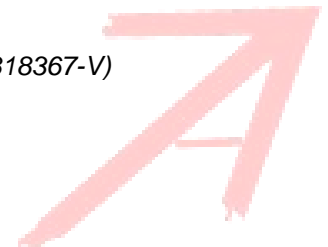
Experiential learning engages participants to go through games & relevant activities which they have never done it before in the organization or everyday lives which will challenge them to go out of the comfort zone. This creates the strongest learning impact because of the experiences they have to go are relevant and useful.



Entertainment uses the element of entertainment in training in order to stimulate the interest of learning. This involves the use of sound systems & room setups which create a fun learning environment



"Two days of training is never enough". This is what most Human Resource Managers comment on the duration of training programs. In order to ensure key concepts and learning points are registered in the mind, Edu Action uses the **accelerated learning** method which involves the usage of colours, Neuro Linguistic Programming (NLP), short key point slides, hand gestures and mind mapping & video clips to drive messages across.



Learning Partner**HK LOI**

HK LOI has been involved in the facilitation of learning for 20 years. He has conducted training for both the public and corporate sectors in the areas of management. His key competencies are in creative thinking, teambuilding and the use of psychometric instruments for management development.

He has 30 years of working experience, both in the public and private sectors and is presently the Principal Learning Facilitator of his own company, Innovation and Creativity Skills Training (INOCREST) Sdn. Bhd. He was with DANCED (Danish Cooperation for Environment and Development)–Krau Wildlife Project in Malaysia as their Capacity-Building Consultant (2000- 2001). From 2001 – 2007, he was the country representative of Asianic Psychologists Press (Australia) for the training and distribution of Myers Briggs Type Indicator® (MBTI®) in Malaysia and Brunei.

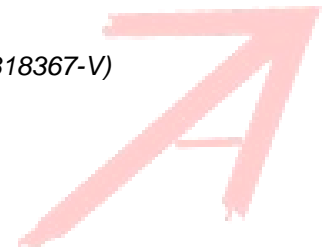
He has provided training as a panel trainer for the **Malaysian Institute of Management (MIM), Malaysian Insurance Institute (MII), Bank Negara Human Capital Development Centre, IBBM and INTAN.** Among the numerous organizations where he has conducted training are Centre for Modern Management (Sarawak), Sunway Group, UOB, Public Bank, Maybank, OCBC, EON Bank, Alliance Bank, MDeC, Proton Berhad, The Star, Sara Lee, UTAR, ACCA, BP Asia Pacific, Philips Malaysia, Shell Malaysia, TNB, Port of Tanjung Pelepas, FedEx, REDtone Telecommunications, DiGi Telecommunications, Agilent Technologies, PNB, Daimler (Malaysia), PIDM, Recall, Samsung Electronics, MAICSA, Crop Protection Sdn. Bhd., ASTRO, PETRONAS Refinery (Melaka), MMC Corporation, Guinness Anchor Bhd., SIRIM, Maxis Academy, Old Town White Coffee, Pecca Leather, Air Products (Malaysia), Administrative Staff College of India (ASCI, Hyderabad), Islamic Development Bank (Jeddah, Saudi Arabia), Joffren Omar Company (Brunei), numerous Ministries and departments in the Malaysian public service, including Bank Negara, ILKAP, INSPEN, INTAN, UKM, IPN, INPUMA (Universiti Malaya),

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Universiti Hussein Onn, Public Service Department, National Registration Department, Institute of Health Management, ASWARA, MPKj and others.

Education and Training

B.A. (Hons) University of Malaya

Dip. Ed., University of Malaya

Dip. Public Management, INTAN

Post-Graduate Research Study, Kagawa University, Japan

Certified Trainer for Dr. Edward de Bono's Six Thinking Hats® & Lateral Thinking® (Thinking Management Techniques, Singapore)

Certified Radiant Thinking Instructor for Tony Buzan's Radiant Thinking® (Mind Mapping®) (Buzan Training Centre, Palm Beach, Florida, USA)

Certified Trainer for Ned Herrmann's Herrmann Brain Dominance Instrument® (HBDI®) (Brain Dominance Technologies Sdn. Bhd, Malaysia)

Accredited Trainer for Myers Briggs Type Indicator® (MBTI®) (Australian Psychologists Press, Australia)

Accredited Trainer for FIRO-B® (CPP International, Asia Pacific, Australia)

Certified Trainer for DISC® (Dougmal Training Systems, Australia)

Certified Trainer for Life Style Inventory® (LSI®) (Human Synergistics, New Zealand)

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